

1st General Assembly

International Organization
for Marine Aids to Navigation



18-21 February 2025

Singapore

ORGANIZATION OF THE WORK OF THE GENERAL ASSEMBLY

Note by the Secretariat

Introduction

The General Assembly is being convened in Singapore, at the kind invitation of the Government of Singapore.

Duration of the General Assembly and events

Provision has been made for a four-day General Assembly to be held from Tuesday, 18 February, to Friday, 21 February 2025.

A Seminar on VDES and a seminar on Safety of Navigation will be arranged by the World-Wide Academy on Monday 17 February.

A welcome reception is scheduled for Monday evening on 17 February and a dinner Wednesday evening on 19 February 2025.

Opening of the General Assembly and general statements

The General Assembly will open on Tuesday, 18 February 2025, at 9.00. After the opening and welcome the floor will be open for general statements from delegations.

General Assembly of the Affiliate Industrial Members

The General Assembly of the Affiliate Industrial Members will take place on Monday 17 February at 14.00. The meeting will be hybrid with the possibility of on-line participation.

Interpretation and records of decisions

As agreed at the Diplomatic Conference in Kuala Lumpur on 28 February 2020, Resolution 1, the General Assembly shall be conducted in the official language, Arabic, Chinese, English, French, Russian and Spanish. All input papers in the form of draft resolutions and the report shall be translated into the official languages.

The financial provisions for the General Assembly envisage that only one team of interpreters will be available. Accordingly, only one meeting requiring interpretation can be held at any time, with Plenary taking precedence.

Credentials

Credentials will be required for the Head of Delegation of Member States and for alternates, if any. Credentials are to be issued by the Head of State, Head of Government, Minister of Foreign Affairs, Minister

concerned or any other person or authority specifically authorized for that purpose. Where credentials are issued by a person or authority under specific authorization, such credentials should expressly state that authorization to issue the credentials has been conferred upon the person issuing the credentials by one of the above-mentioned State officials.

A document containing a model letter of credentials is available on the <https://www.iala-aism.org/meeting-docs/general-assembly/meetings/>

Credentials should be communicated to the Secretary-General in advance of the opening of the General Assembly, and preferably no later than 1 February 2025. Original credentials will be collected at the registration desk.

Registration and Security

Member States are required to register the names of all delegates, alternates, advisors and other persons designated by Member States to attend the General Assembly.

All other IALA Members and observers are also required to register prior to the General Assembly opening date with details about their representatives

Please use the IALA website to register: <https://www.iala-aism.org/product/1st-general-assembly-of-the-international-organization-for-marine-aids-to-navigation/>

Before being admitted to the General Assembly all delegates will be required to prove their identity with a passport or identity card.

Annex

**PROPOSED TIMETABLE OF THE GENERAL ASSEMBLY
18 to 21 February 2025**

Conference Bodies	Monday 17 February		Tuesday 18 February		Wednesday 19 February		Thursday 20 February		Friday 21 February	
	a.m.	p.m.	p.m.	p.m.	a.m.	p.m.	a.m.	p.m.	a.m.	p.m.
WWA VDES Seminar										
WWA Seminar on Safety of Navigation										
Welcome Reception										
Opening										
Plenary										
1 st Meeting of Council										
Dinner										

Provisional timetable (Agenda)

Day	Agenda item
Monday, 17 February	Morning (08:30 – 12:15): WWA VHF Data Exchange System (VDES) Seminar Lunch (12:15 – 13:30) Afternoon: WWA Seminar on Safety of Navigation Evening: Welcome reception
Tuesday, 18 February	Opening Ceremony (a) Adoption of the agenda

	<p>(l) Consideration of reports and proposals received from Member States, the Council or the Secretary-General (l.4.1, l.4.2)</p> <p>(d) Report of the Secretary-General</p> <p>(b) Approval of the General Regulations and Financial Regulations</p>
Wednesday, 19 February	<p>(b) Approval of the General Regulations and Financial Regulations</p> <p>(c) Election of the President and the Vice President</p> <p>(g) Establishment and termination of Committees and subsidiary bodies and review and approval of their Terms of Reference</p> <p>(h) Review and approval of the financial arrangements</p> <p>(i) Approval of the strategic vision</p> <p>(j) Approval of standards</p> <p>(k) Decision on Associate membership</p>
Thursday, 20 February	<p>(l) Consideration of reports and proposals received from Member States, the Council or the Secretary-General (remaining)</p> <p>(e) Election of the Council</p> <p>(f) Election of the Secretary-General</p> <p>(m) Any other business</p>
Friday, 21 February	Council meeting